



## **PUBLICATION OF DECISION LIST NUMBER 10/21-22**

MUNICIPAL YEAR 2021/22

Date Published: 8 October 2021

This document lists the decisions taken by the Cabinet at its meeting on 5 October 2021. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 October 2021) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. “Call-in” requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the “call-in”, in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Alison Marston, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the “called-in” item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council’s budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Alison Marston, Governance Services Manager at the Council Offices, Campus East,

Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [a.marston@welhat.gov.uk](mailto:a.marston@welhat.gov.uk)

**Cabinet Decisions**  
**Tuesday 5 October 2021**

**SUBJECT / TITLE OF REPORT**

Covid Recovery Framework

<b>Part 1 or 2 (Relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of Decision (i.e. Key, Non- Key, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-In &amp; Date to be called in by</b>
1	All Wards	No	Forward Plan Reference FP1082	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>  Nick Long Tel: 01707 357401, <a href="mailto:n.long@welhat.gov.uk">n.long@welhat.gov.uk</a>	Yes 14 October 2021

**DECISION:**

Members noted the activities to date.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Business Rates Pooling 2022/23

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1071	Richard Baker Tel: 01707 357425 <a href="mailto:r.baker@welhat.gov.uk">r.baker@welhat.gov.uk</a>	Yes 14 October 2021

### DECISION:

Cabinet agreed to give delegated authority to the Section 151 Officer, in consultation with the Executive Member for Resources, to submit an application for the 2022/23 Business Rates Pooling arrangement for Hertfordshire, if after full consideration, there is a financial case for doing so.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Consideration of the Welwyn Garden City Business Improvement District Renewal Proposal

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1076	Sian Chambers Tel: 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	Yes 14 October 2021

### DECISION:

- (1) Cabinet supported the Business Improvement District (BID) renewal proposal, having considered the draft Business Plan, baseline agreements and BID boundary and agreed that there was no conflict with any adopted policy, as set out in Paragraph 4.4 of the report.
- (2) Cabinet agreed to delegate authority to the Corporate Director for Public Protection, Planning and Governance to cast a YES vote in the BID ballot.
- (3) Cabinet noted that the Council would run the ballot, as set out in paragraph 4.5 and that Mr J.Merron will be the Returning Officer.
- (4) Cabinet noted that the Council would be the billing authority.
- (5) Cabinet agreed to delegate authority to the Head of Resources, in consultation with the Deputy Leader and Executive Member, Resources, to agree the charge for managing the levy billing, collection and enforcement process.
- (6) Cabinet agreed, subject to a majority YES vote, to delegate authority to the Head of Community and Housing Strategy, in consultation with the Leader of the Council, to enter into the operating agreement with the BID Company and to finalise the Baseline agreements, in consultation with relevant Heads of Service.
- (7) Cabinet noted that the Leader of the Council was currently the Cabinet member representative on the BID Board in place of Councillor B.Sarson, who was the previous representative.

Cabinet Decisions  
Tuesday 5 October 2021

**SUBJECT / TITLE OF REPORT**

PERFORMANCE EXCEPTION REPORT - QUARTER 1 (2021-22)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 <a href="mailto:t.burn@welhat.gov.uk">t.burn@welhat.gov.uk</a>	No

**DECISION:**

Cabinet noted the contents of the report and approved any proposed actions highlighted in the appendices.

**BACKGROUND:**

Cabinet Decisions  
Tuesday 5 October 2021

**SUBJECT / TITLE OF REPORT**

COUNCIL ACHIEVEMENTS LIST (APRIL - JUNE 2021)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Thom Burn Tel: 01707 357245 <a href="mailto:t.burn@welhat.gov.uk">t.burn@welhat.gov.uk</a>	No

**DECISION:**

Cabinet noted the report and contents of the Achievements List.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 5 October 2021

The following decisions have been taken during the period 10 August to 5 October 2021 using Executive Member Decision Notices.

SUBJECT / TITLE OF REPORT
Award of the procurement for Housing (PFH) Decorating Voucher Scheme Framework (Decorating Cards) Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1058	Andrew Harper Tel: 01707357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes 25 August 2021

### DECISION:

To Award the Contract for Home Decorating Voucher Scheme Framework (Decorating Cards) to B&Q.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 16 August 2021

Date of publication of the decision – 19 August 2021

### BACKGROUND:

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# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Purchase and Installation of a Replacement Property Asset Management System.

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Andrew Harper Tel: 01707357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No

### DECISION:

To approve a direct award to MRI Software Limited through the crown commercial G-Cloud framework to supply and install a replacement property asset management system. The award would be a commitment for one year with the option to extend for an additional two years.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 13 September 2021

Date of publication of the decision – 15 September 2021

### BACKGROUND:



# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Article 4 direction on land to the west of Vineyards Road, Northaw EN6 4PE

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	Northaw and Cuffley	No	Non-Key	Derek Lawrence Tel: 01707 357512 <a href="mailto:d.lawrence@welhat.gov.uk">d.lawrence@welhat.gov.uk</a>	No

### DECISION:

To agree to implement a permanent Article 4 Direction on land to the west of Vineyards Road to replace the current, temporary, Immediate Direction which will lapse on 7th October 2021. This Direction should have an immediate start.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 24 September 2021

Date of publication of the decision – 27 September 2021

### BACKGROUND:

# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Article 4 Direction – Employment Areas

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1069	Matt Pyecroft Tel: 01707 357510 <a href="mailto:m.pyecroft@welhat.gov.uk">m.pyecroft@welhat.gov.uk</a>	Yes 1 October 2021

### DECISION:

To agree to implement an Article 4 Direction for four key employment areas to replace one which will lapse in July 2022. This Direction should have an immediate start.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 24 September 2021

Date of publication of the decision – 27 September 2021

### BACKGROUND:

# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Business Rate Write Off

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Farhad Cantel Tel: 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No

### DECISION:

Write offs between £10,000 to £49,999 can be authorised by the Executive Member for Resources in accordance with the updated financial regulations, which were approved at the constitution review group and at full council on 1 February 2021.

The Executive Member for Resources agrees to write off two business rates account balances to the values of £13,840.83 and £16,971.75.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 22 September 2021

Date of publication of the decision – 27 September 2021

### BACKGROUND:

# Cabinet Decisions

## Tuesday 5 October 2021

### SUBJECT / TITLE OF REPORT

Rent Arrears Policy

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Simon Kiff Tel: 01707 357067 <a href="mailto:s.kiff@welhat.gov.uk">s.kiff@welhat.gov.uk</a>	No

### DECISION:

To approve the amendments to the Rent Arrears Policy.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 30 September 2021

Date of publication of the decision – 1 October 2021

### BACKGROUND: